

## HOUSING AND ENVIRONMENT COMMITTEE

### COMMITTEE BUSINESS

19 November, 2009

| <u>No.</u> | <u>Minute Reference</u>   | <u>Committee Decision</u>  | <u>Update</u>   | <u>Lead Officer(s)</u>                 | <u>Report Due</u> | <u>Report Expected (if known)</u> |
|------------|---|--|---|--|-------------------|-----------------------------------|
| 1.         | Community Services Committee<br>08/11/06<br><br>Policy & Strategy<br>09/06/09<br>article 16 | <b><u>Deferment of Housing Applications</u></b><br><br>The Committee requested the Head of Planning and Policy for Services to Adults to provide a progress report after six months of applying a deferment to applicants who refused a third offer of housing for any inappropriate reason.   | A report was submitted to Committee on 9 June, 2009 which reviewed the reasons for deferral and updated on the effectiveness of deferring applicants after 2 refusals. A progress report is to be submitted to the relevant Committee in 6 months.<br><br><b>A report will be submitted next cycle.</b> | Head of Housing and Community Safety   | 16/02/10          |                                   |
| 2.         | Policy & Strategy Committee<br>28/04/09<br>article 16                                       | <b><u>Property Management - Mixed Tenure</u></b><br><br>The Committee requested officers to explore the range of potential options suitable for the promotion of property management in mixed tenure properties; to develop and trial various model options for Aberdeen City Council to deliver property management services to mixed tenure properties and report back to committee with the findings in 18 to 24 months; and to utilise £50,000 (£25,000 from Housing Revenue Account (HRA) and £25,000 from Private Sector Housing | <b>A report is on the agenda at item 5.1.</b>   | Director of Housing – Asset Management | April/May 2010    | 11/01/10<br>(interim report)      |

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|            |  | Grant (PSHG)), in developing and consulting on this service.<br>The Committee also requested that an interim report be brought back in April/May 2010.  |   |  |                   |                                   |
| 3.         | Policy & Strategy Committee<br>09/06/09<br>article 15    | <b><u>Control of Commercial Waste Storage</u></b><br><br>The Committee approved the policy for future control of commercial waste storage and requested that a progress report be submitted to Committee 3 months after implementation.   |   | Director of Enterprise, Planning and Infrastructure  | 13/04/10          |                                   |
| 4.         | Resources Management Committee<br>22/04/08<br>article 34 | <b><u>Public Toilet Review</u></b><br><br>At its meeting of 19/11/09, the Committee resolved:-<br>to instruct the Director of Housing and Environment to report back with a final report on the Public Toilet Review to the Housing and Environment Committee at its meeting on 25 May, 2010.                           |   | Head of Economic and Environmental Sustainability & Head of Resources Development and Delivery | 25/05/10          |                                   |
| 5.         | Resources Management Committee<br>05/02/09<br>article 51 | <b><u>Lift Refurbishment Contract</u></b><br><br>The Committee approved the award of a contract for the replacement of lifts at Balmoral, Meadow and Smithfield Courts and instructed the Head of Resources Development and Delivery to report back to the Committee on completion of the contract or earlier if deemed | <b>A report is on the agenda at item 4.5.</b> | Head of Housing – Asset Management   | 11/01/10          | 11/01/10                          |

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|            |   | appropriate.   |  |  |                   |                                   |
| 6.         | Resources Management Committee<br>05/05/09<br>article 28    | <b><u>Replacement Cremators</u></b><br><br>The Committee resolved to instruct that this become a standing item on the agenda, and therefore for updates to be provided at each cycle by the Director of Housing and Environment  | <b>A report is on the agenda at item 9.6.</b>  | Head of Shelter and Environment (South Area) | Every cycle       | 19/11/09                          |
| 7.         | Housing and Environment Committee<br>26/08/09<br>article 15 | <b><u>Temporary Accommodation Strategy 2009-12</u></b><br><br>The Committee resolved to request officers to submit updates on the strategy and action plan to the Committee on a six monthly basis with an annual report detailing progress on key issues also to be submitted.  |  | Head of Service Housing                      | 13/04/10          |                                   |
| 8.         | Housing and Environment Committee<br>26/08/09<br>article 16 | <b><u>Modernising Public Space CCTV</u></b><br><br>The Committee resolved to instruct officers to submit a further all encompassing report, detailing the merits and costs of the existing and proposed new CCTV system, in particular the impact CCTV has had on assisting convictions; and investigating other systems and new technologies that could be adopted, to a future meeting of the Committee. | <b>Update:-</b><br>Officers are still awaiting agreement with Police on the specification of the review. | Head of Housing and Community Safety         | 11/01/10          |                                   |

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| 9.         | Finance & Resources Committee<br>17/09/09<br>article 30 | <p><b><u>Croft House Care Home – Future Use/Disposal</u></b></p> <p>The Committee resolved to authorise the Head of Resources Development and Delivery to pursue the possibility of transferring the property to the HRA account and to report back to this Committee and the Housing and Environment Committee in due course.</p>   | <b>An update is being presented to the Finance and Resources Committee in January, 2010.</b> | Head of Resources Development and Delivery | 16/02/10          |                                   |
| 10.        | Finance & Resources Committee<br>17/09/09<br>article 31 | <p><b><u>Aberdon Care Home – Future Use/Disposal</u></b></p> <p>The Committee resolved to authorise the Head of Resources Development and Delivery to pursue the possibility of transferring the property to the HRA account and to report back to this Committee and the Housing and Environment Committee in due course.</p>   | <b>An update is being presented to the Finance and resources Committee in January, 2010.</b> | Head of Resources Development and Delivery | 16/02/10          |                                   |
| 11.        | Audit & Risk Committee<br>8/09/09<br>article 5          | <p><b><u>Property Sales Investigation - Follow-up Report</u></b></p> <p>The Audit and Risk Committee resolved to instruct each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and request the Finance and Resources</p> | <p><b>A report is on the agenda at item 10.1.</b></p> <p><b>Recommended for removal.</b></p> | Director of Housing and Environment        | 11/01/10          |                                   |

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|            |   | Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee thereafter.   |               |                                      |                   |                                   |
| 12.        | Corporate Policy and Performance<br>10/09/09<br>article 9   | <p><b><u>Achieving Our Potential: Tackling Poverty and Income Inequality in Aberdeen City</u></b></p> <p>The Corporate Policy and Performance Committee agree to remit the draft strategy to the other committees of the Council for consideration and comment, accompanied by the service Director's advice on action from the service to address poverty.</p>   |               | Director of Housing and Environment  | <b>11/01/09</b>   | 16/02/10                          |
| 13.        | Housing and Environment Committee<br>06/08/09<br>article 12 | <p><b><u>Bulk Items uplift from HRA Properties</u></b></p> <p>The Committee resolved to instruct Housing Officers to monitor the effectiveness of the decision and to report back to a future meeting of the Committee in the new financial year including budgetary consideration on the longer term solution, including the consideration of outsourcing the service to a public social partnership</p> |               | Head of Housing and Community Safety | 13/04/10          |                                   |

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| 14.        | Housing and Environment Committee<br>06/08/09<br>article 17 | <b><u>Initiatives Adopted to Improve Rent Collection</u></b><br><br>The Committee resolved to request officers to report back to the Committee in three cycles on progress with the New Ways of Working/person focus approached pilot.  |   |                                     | 16/02/10          |                                   |
| 15.        | Housing and Environment Committee<br>06/08/09<br>article 19 | <b><u>Duthie Park Restoration –Heritage Lottery Funding Bid</u></b><br><br>The Committee resolved to instruct the Director of Housing and Environment Services to provide further progress reports including details on the outcome of the tendering process in the Housing and Environment information bulletin. | <b>A report will be included in the information bulletin.</b> |                                     | 11/01/10          |                                   |
| 16.        | Housing and Environment Committee<br>06/08/09<br>article 20 | <b><u>Shared Services Agenda – Trading Standards</u></b><br><br>The Committee resolved to instruct the Director of Housing and Environment Services to submit progress reports for approval, as appropriate.  | <b>A verbal update will be provided at the meeting.</b>       | Director of Housing and Environment | <b>11/01/10</b>   | 13/04/10                          |

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| 17.        | Housing and Environment Committee<br>06/08/09<br>article 25 | <p><b><u>Implementation of the Approved Recommendations of the Best Value Options Appraisal of the Public Analyst Service</u></b></p> <p>The Committee resolved to instruct the Director of Housing and Environment to provide a further progress report in the <b>last cycle of the current financial year.</b></p>   |   | Head of Housing and Environment      | 13/04/10          |                                   |
| 18.        | Housing and Environment Committee<br>06/08/09<br>article 29 | <p><b><u>Proposed Tendering of Local House Conditions Survey</u></b></p> <p>The Committee resolved to instruct that this report be brought back to the next meeting for consideration, together with much more clear and detailed financial information.</p>   | <p><b>Update:-</b><br/>Withdrawn as per budgetary process. A separate report on PSHG budget will go up as part of the overall budgetary process.</p> <p><b>Recommended for removal.</b></p> | Head of Housing and Community Safety |                   | 13/04/10                          |
| 19         | Housing and Environment Committee<br>19/11/09<br>article 6  | <p><b><u>Performance Report</u></b></p> <p>The Committee resolved:- to request that officers submit a detailed report on the homelessness performance indicators, to include information on:- a comparison of homeless tenancy sustainment with mainstream tenancy sustainment; benchmarking the Council's homelessness performance with other local authorities; and the strategies the Service was implementing to improve performance, to a future meeting of</p> | <p><b>A report is on the agenda at item 6.1.</b></p> <p><b>Recommended for removal.</b></p>   | Head of Housing and Community Safety |                   | 11/01/09                          |

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|            |   | the Committee.   |               |                                     |                   |                                   |
| 20.        | Housing and Environment Committee<br>19/11/09<br>article 14 | <b><u>Housing for Varying Needs</u></b><br><br>The Committee resolved:-<br>to request officers to report back the outcome of the review for the planning and resource implications of the provision and support required to the meeting of 13 April, 2010  |               |                                     |                   | 13/04/10                          |
| 21.        | Housing and Environment Committee<br>19/11/09<br>article ?? | <b><u>Birdproofing/ Gulls in the City Centre</u></b><br><br>The Committee resolved:-<br>to instruct the Director of Housing and Environment to provide an update regarding the outcome of the bird control measures undertaken citywide following the herring gull nesting season 2010; and<br>(ii) to instruct the Director of Housing and Environment to report on the findings of the Aberdeen Airport Gull Action Group Study 2009 once it had been completed and the details documented |               | Director of Housing and Environment |                   |                                   |

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| 22.        | Housing and Environment Committee<br>19/11/09<br>article ?? | <p><b><u>Responsible Dog Ownership</u></b></p> <p>The Committee resolved:-<br/>to instruct the Director of Housing and Environment to provide an annual update report on responsible dog ownership to the Housing and Environment Committee</p>  |               | Director of Housing and Environment | October 2010      |                                   |
| 23.        | Housing and Environment Committee<br>19/11/09<br>article ?? | <p><b><u>Update report on the progress of the 'Growing Our Own' pilot for Environmental Health Advisors and Trading Standards Officers</u></b></p> <p>The Committee resolved:-<br/>that a further review and report on the progress of the initiative be made to the Housing and Environment Committee during the budget setting process for the 2012/2013 financial year.</p> |               | Director of Housing and Environment |                   |                                   |